

Section 8 / Part 42  
Effective Date: April 26, 2005  
Length of document: 2 pages

## **Status 26 closure documentation**

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**STATUS 26 CLOSURE DOCUMENTATION**

Client: \_\_\_\_\_

Employment Start Date: \_\_\_\_\_

26 Date: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Wage: \_\_\_\_\_

Comparable benefits provided (Yes or No)

Describe comparable benefits provided if yes: \_\_\_\_\_

Additional services needed (Yes or No)

Stability on the job achieved (Yes or No)

Post-employment discussed (Yes or No)

List substantial services provided:

Describe how VR services contributed substantially to this employment outcome:

Describe how the employment outcome is consistent with the individual's strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice:

Describe the direct contact made between the counselor and client to discuss whether closure is appropriate:

The counselor and the client consider the employment outcome to be satisfactory. Describe the client's views:

The counselor and the client agree that the client is performing well on the job. Describe the client's views:

Supported employment only: Describe how the client's performance meets the criteria for job stabilization defined in the IPE, opportunities for integration on the job, and how the community service system has assumed responsibility for adequate extended support services.

Closure letter checklist (place an X in the appropriate choice):

\_\_\_\_\_ Titled IPE Amendment

\_\_\_\_\_ States services provided

\_\_\_\_\_ States start date of job

\_\_\_\_\_ States specific employment outcome & place of employment

\_\_\_\_\_ States client views

\_\_\_\_\_ Lists appeal rights including CAP

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Counselor signature/date

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Supervisory signature/date