

HCP/CDDO Policy

Regarding: Impartial Sharing of Information to Support Informed Choice

Final Revisions and Approval Date: May 17, 2001

Implementation Date: July 1, 2001

Policy Language:

Each CDDO which is also a CSP shall have in place a plan that has been approved by HCP/CSS, which:

- (a) demonstrates how the CDDO will impartially provide, directly or by subcontract, information about any and all community services and providers that are available in the CDDO's region to people with developmental disabilities and their families/guardians, including a process whereby written confirmation of annual receipt of such information will be obtained from each person receiving services or the person's guardian and maintained by the CDDO;
- (b) delineates the role that other community service providers may have in the dissemination of such information; and
- (c) describes what other steps have been taken, or will be taken, in the CDDO's region to mitigate against potential conflicts of interest between community service providers and to address complaints or concerns about conflict of interest-related disputes from people with developmental disabilities and their families/guardians.
- (d) the CDDO shall develop this plan jointly with the opportunity for all community service providers within their region to participate, and shall submit with the plan a description of how it was developed. The plan shall be reviewed annually by the CDDO, its affiliates and the local Council of Community Members to determine if improvements need to be made to the plan.

For those CDDOs that are also CSPs, but have no other CSPs within their region, this process is not required. However, once a CDDO/CSP has other CSPs begin providing services in their region, then this process would be applicable and the CDDO would have 90 days from the execution of an affiliate agreement with a new CSP, to submit said plan.