

HCP/CDDO Policy

Regarding: Service Termination

Final Revisions and Approval Date: May 17, 2001

Implementation Date: July 1, 2001

Policy Language:

A person cannot be terminated from SRS/CDDO Contract-funded services unless at least one of the following occurs:

- a. The Secretary of SRS determines a person to be inappropriate for community services based on a finding that the person presents a clear and present danger to self or others in the community. The Secretary's determination needs to be made and shared with the CDDO within 10 working days of receipt of the letter by the Director of CSS.

Criteria to address in the letter to the Secretary requesting service termination:

- Document the nature of the risks to the person or the community.
 - Explain what supports are needed for the person.
 - Explain why those supports are not available or reasonable.
 - Document the events that led to the CDDO's decision that the person needs to be terminated from services.
 - Describe what supports have been used and why they were not successful.
- b. A person, who has available private funding, fails to abide by a written service agreement which specifies payment of any amount with private funding. All service agreements should contain a statement that failure to abide by the written service agreement may result in termination of services.
 - c. A person refuses to apply for Medicaid benefits.
 - d. Funding for the person is discontinued.
 - e. The person formally exercises his/her right to withdraw from services.

The CDDO will review all requests for service termination.