

Frequently Asked Questions from the Standards-Section 501

Section	Questions	Answer
R03-501-A	What do we need to do to let the public know we are not handicap accessible?	Yes, according to ADA standards, programs must make reasonable efforts to accommodate persons with disabilities. If the program is not ADA compliant, it must make efforts to refer individuals to services that can meet their needs. This information may be listed on your brochure.
R03-501-B-2	Must all affiliates or associations be listed?	Yes.
R03-501-B-5	It is not practical to list all services we do not offer – it would be better if we can list what we do offer.	Programs need to list major barriers, such as: not handicap accessible, do not provide transportation, etc.
R03-502-B	A CMHC serves a variety of populations. Does the tobacco use free policy apply to all of the patients that come into the center or only the A & D patients?	Only the A & D patients.
R03-502-B	We lease a section of a building. Are we to try and stop everyone on the premises from smoking? (We have minor's in our program)	This Standard applies only to the A & D program area and A & D treatment clients. Any minors in your program must be prohibited from using any nicotine products on your facility grounds. This is by Kansas law.
R03-502-B	Does there need to be a 'Smoking Area' sign at smoking areas or is it ok to identify smoking area in the entrance information?	A designated smoking area must be clearly identified by posting signs.
R03-502-C-2	Will a tag on a fire extinguisher verifying its inspection and working orders suffice as documentation?	Yes.
R03-502-C-2	Can fire equipment be inspected by the alarm company?	Yes.
R03-502-C-8	Does this requirement include kitchens in OP programs that are staff only?	Yes; to meet the standards, all trash cans in the A & D service boundaries must be covered.
R03-502 -C-8	Do we have to provide a covered trash container if the restroom is a public bathroom in a hallway within our lease site?	No, this would not be in the A & D service area.
R03-502-C-8	Do employee lounge and bathrooms (employee and used by clients) need covered trash cans?	Yes; to meet the standards, all trash cans in the A & D service boundaries must be covered.
R03-502-C-8	Does covered containers apply to those in client rooms–Bathroom?	Yes; to meet the standards, all trash cans in kitchens and bathrooms must be covered.
R03-502-D-1	State fire Marshall wants residential programs to do fire drills monthly and	AAPS standards are minimum. if local jurisdiction is more

	tornado drills at least every other month. Please check on with State Fire Marshall Office.	restrictive, it must be followed.
R03-502-D-1	Currently we do tornado drills from spring through fall. Do we have to conduct tornado drills through the winter?	The standard states these are to be completed one per quarter.
R03-502-D-1	Fire Drills etc.: If the program is located within a larger institution, does this include the entire building?	These must be within the area where treatment is located.
R03-502-D-1	Do Non-residential programs need to have fire and tornado drills? Does this include drills with clients?	No, this applies to residential facilities only.
R03-502-D-2	Retain documentation vs. maintain.	Means the same.
R03-502-D-5	Clients bring their own linens to our facility. Are we responsible for their linens, blanket or bedding being in good condition?	The standard states the program is responsible to equip individual beds with clean bedding in good condition.
R03-502-D-9	Does this standard apply to clients who live in an individual apartment and cook their own meals or just the facilities kitchen?	The standard applies to those living in individual apartments as well as the facilities kitchen.
R03-509-D-9	Do potatoes and/or onions that have been removed from the original bag have to be stored in covered containers?	Yes.
R03-502-D-9	'Placed in a Spill proof container' could this be a zip-lock type bag?	Yes.
R03-502-D-10	Do we identify the dog program within our facility?	Yes, if the dog program is within the treatment program.
R03-502-D-10	Due to the danger of toxoplasmosis, can pregnant women be near cat litter boxes?	This is not a question under our jurisdiction. Please contact the local health department for guidance.
R03-504-A	If the program is within a larger institution, will transportation requirements be applied to the institution vehicles used to transport a client to other facilities?	Yes, all vehicles used by the provider to transport treatment clients need to meet the transportation requirements.
R03-504-A-4-C	What is the definition of "regular" in regards to maintenance inspections? Quarterly? Annually?	The program needs to develop policy regarding regular maintenance.
R03-504-A-7	Cell phones – does this include blue tooth, hands free unit?	Yes, the standard states the driver is prohibited from use of cellular phones while the vehicle is in motion.