

**Instructions for Completing the ES-3100.4
(Application for Health Care and Food Stamps)**

ES-3100.4a

1-01

THINGS THAT NEED TO BE PROVIDED

To speed processing time, you should provide the following information/verification with your application (provide copies of all item, originals are not needed):

1. Proof of age and citizenship status. (Birth certificate is ideal.)
2. Proof of Social Security numbers and Medicare Claim numbers. (A copy of the Social Security and Medicare card or other verification should be provided.)
3. Proof of any other health insurance (Blue Cross/Blue Shield, AARP, etc.) including name of company, address, effective date of coverage, type of coverage, policy number, group number, policy owner if different from the client, and amount of insurance premium(s). A copy of the insurance card (front and back), policy, or other verification must be provided as proof.
4. Benefit letters for Social Security, SSI, Veterans, Railroad Retirement, pension, etc.
5. Proof of any other income. (Interest, rental property or sales contracts, etc.)
6. The last 3 bank statements for checking accounts, savings accounts, C.D.'s, stocks and bonds, etc.
7. Life insurance and burial plan policies. (Because the face value and any cash-in values of life insurance must be verified, please provide the actual policy. A letter from the company may be provided instead.)
8. Copies of power of attorney or guardianship/conservatorship papers if other persons are acting in your behalf.
9. Proof of medical expenses, such as medication, doctor bills, hospital bills, and insurance premiums, along with the date(s) such expenses were incurred. Doctor and hospital bills need to reflect the balance due after Medicare and any other insurance has paid.
10. And - Any other verification/information requested by the Specialist, as different circumstances require different verifications.

GENERAL INFORMATION

1. When you are eligible for Medicaid, you will receive a medical identification card. Your medical card needs to be shown to your medical provider(s) each and every time you received a medical service. If you do not show your card, you may become responsible for the whole medical bill. If you let anyone else use your card, you will be breaking the law by committing fraud.
2. When your medical provider recommends a medical service, **ask if it is covered by Medicaid**. Your medical card may not pay for all the services that your provider recommends.
3. If you reside in a nursing facility, your medical card will be sent to this facility to be kept in your record there.
4. When you are eligible for food stamp benefits, you will receive a plastic debit card (Vision Card). This card is to be used to purchase food at groceries and other food vendors based on the amount of benefits you are eligible to receive.
5. Food stamp benefits can be used to purchase food for home consumption, including seeds and plants for use in gardens to produce food. Food stamp benefits cannot be used to purchase alcoholic beverages, tobacco products, hot foods, and non-food items such as soap, paper products, cleaning products, toiletries, etc.
6. You are not required to pay state or local taxes on purchases made with food stamp benefits.
7. Eligibility for Medicaid and food stamp benefits is determined by income, resources, and living circumstances.