

**ADULT ADOPTEE REQUESTING COPY OF ADOPTION RECORD
AND/OR SEARCH FOR BIRTH PARENT(S)**

Current Name _____	Telephone _____
Street Address _____	City/State/Zip _____
Birth Name, if known _____	Date of Birth _____
Birthplace _____	Name of Adoptive Parents _____
Name of Birth Mother at time of severance or relinquishment, if known _____	
Name of Agency or person involved in the adoption, if known _____	

Please mark request(s) that apply:

_____ I am requesting a copy of my adoption record.

_____ I am requesting a search to be conducted for my birth mother and/or father. Please indicate which birth parent(s) you wish to have contact with by marking the appropriate Person(s) below:

_____ Birth Mother's Name (if known) _____

_____ Birth Father's Name (if known) _____

WE DO NOT CONDUCT SEARCHES FOR GRANDPARENTS, AUNTS, UNCLES, COUSINS ,etc.)

(Our agency will search for birth sibling(s) only if the adoptee and birth siblings had an established relationship prior to being adopted. If interested, please contact our office to complete a sibling search request form.)

IMPORTANT !!

IF YOU HAVE REQUESTED CONTACT WITH YOUR BIRTH MOTHER AND/OR FATHER, YOU MUST COMPLETE THE AUTHORIZATION TO RELEASE INFORMATION FORM. THIS FORM MUST ALSO BE SIGNED BEFORE A NOTARY.

IF YOU HAVE REQUESTED A COPY OF YOUR ADOPTION RECORD:

Within 4 - 6 weeks, you should receive a copy of your adoption record which may include a social history regarding your birth family, medical history, pictures, and correspondence from birth family. **You must be 18 years of age before any information can be released. Proof of identity is required: a copy of your driver's license or copy of your birth certificate is recommended.** If a private agency was involved in your adoption (i.e. Kansas Children's Service League, Lutheran Social Services, Catholic Social Services, etc.) you may need to contact that agency for a more complete copy of your adoption record.

IF YOU HAVE REQUESTED A SEARCH FOR YOUR BIRTH PARENT(S):

Our agency will attempt to locate your birth mother and/or father and determine whether they are interested in having contact. The searching process may take several months to complete. Please keep in mind there is a possibility that our agency will be unable to locate these persons or they may not be interested in contact. In either event, your search request will be maintained in your adoption record and be available to them should they inquire at a future date. Upon completion, you will be notified of the search results.

Please return: (1) this completed form, (2) the notarized authorization form (if applicable) and (3) proper proof of identification (a copy of your birth certificate or current driver's license) to the address listed above. INCOMPLETE REQUESTS WILL NOT BE PROCESSED.

(Signature of Adoptee Requesting Record/Search)

(Date)

